

## Details of Head of the nominated project

Name of the Project Head of the project:

**Amrit Lal Meena, IAS**

**Designation :**

**Principal Secretary, Agriculture Department, Bihar and O.S.D. to Chief Minister, Bihar & ex-Principal Secretary, Rural Development, Bihar.**

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**Details of team for the nominated project Key Team Members with their Role Designation [Please mention key officers/ staffs (not more than 7 including project head) whose contributions were most significant for the success of the Initiative]**

<b>SINO</b>	<b>Name(s)</b>	<b>Designation:</b>
1.	Rajesh Kumar Singh	STD & ASIO(State HQ), NIC, Bihar
2.	Shailesh Kumar Shrivastava	Technical Director & Project Co-ordinator, NIC, Bihar
3.	Sanjay Krishna	O.S.D, Agriculture Department
4.	Rajiv Kumar	Project Officer, Rural Development Department
5.	Niraj Kr. Tiwary	Systems Analyst, NIC, Bihar

**PROFORMA OF MAIN APPLICATION FORM (for applying through e-mail) for  
NATIONAL AWARDS FOR e-GOVERNANCE**

**1. Name of the Organization:**

Rural Development Department, Govt. Of Bihar and National informatics Centre,  
Bihar

**2. Name of the Department:**

Rural Development Department, Govt. Of Bihar and National informatics Centre,  
Bihar

**3. Name of State/UT/Central Government/Others:**

Bihar Government

**4. Name of the Project :**

**SAMVIDA** [ **S**YSTEM FOR **A**PPOINT**M**ENTS OF CONTRACTUAL /  
**V**OLUNTEER SERVIC**E**S IN **D**ISTRICTS OF BIH**A**R ]

**5. Nature of the project :**

Workflow based Online System for Appointments of Contractual / Volunteer  
Services across Various Departments and Societies Of State

**6. Category of Award Applying for**

"Specific Sectoral Award (Focus Sector for 2014-15: Skill Development and  
Employability)

**7. Objective of the Project : (Please provide the brief summary of the project  
being nominated for the National Award for eGovernance along with salient  
features (in 500 words approx)**

**SAMVIDA**, popularly known as **online contractual recruitment/volunteer  
services portal**, is the practice of using ICT technology and in particular Web-  
based resources for tasks involved with **finding, attracting, training,  
assessing, interviewing and hiring new candidates/personnel under  
various schemes of state and central government**. The purpose of online  
recruitment is to make the processes more efficient, effective and economical.

Online recruitment can reach a larger pool of potential employees and facilitate the selection process in transparent manner. The current system of recruitment in state government was designed to serve the needs of a Public Service that was smaller and complex and which provided services to a citizenry whose needs were simple. As the size of the society increased, so too did the quantity and complexity of the demands they made on the State apparatus. Besides Bihar Public Service Commission, there exists Bihar Staff Selection Commission for recruitment of regular posts. However, due to complex procedures and inter-dependence among departments, the process is delayed for years-to-years. In addition to regular posts, there are many temporary and contractual posts, part of various schemes, in which qualification and number of posts vary depending upon current needs. Recruitment of such posts cannot be taken up by Public Service Commissions.

***SAMVIDA portal is being used by various departments for selection of candidates for surveys, contractual appointments, short term appointments etc.*** This facilitates unemployed youth to register to the website for getting services and alerts. Depending upon necessary eligibility criteria registered users automatically get sms and email for applying for suitable vacancies. The software provides facility for registering a person to the website by entering personal credentials. This allows departments to publish any advertisement for recruitment of volunteers or contractual appointments. This provides easy and effective alternate methodology of recruitment. *With most of public service commissions overloaded and delayed with regular employment state government has decided to use alternate method of employment/volunteer selection process.*

A much simplified method has been adopted for selection of manpower after process re-engineering. The applicants are allowed to fill an on-line form as per eligibility criteria. **Only eligible candidates can fill for one post from one district.** In case the department seeks to collect application fee from candidates then it can be done through **RTGS facility** in banks. The applications are then processed and **draft merit list is published as per criteria and reservation rules.** Candidates are asked to submit their grievances if any over some specified period. The grievances are first resolved and final merit list for verification of documents is published. In order to assist district administration during verification various in-process documents are also generated through the software itself. The software facilitates parallel recruitment process across state. After verification of documents the candidates are offered employment. ***In case of volunteers there is also provision for written test, training, evaluation, certification list etc. generated through the system.*** The software is a comprehensive solution for facilitating fast and effective mechanism for selection of large number of persons as contractual employees or volunteers.

This brings transparency in the system and the recruitment process is completed within very less time.

**Software also incorporates sms and email integration so that alerts and information can be shared to the registered users at regular interval. Fund collected as part of application fee can be used for maintenance, manpower support and further enhancement.**

8. Date of Launch of Project: **(please see para 6.2 for eligibility of the project with reference to launch date) :**

- (i) For all categories except Incremental Innovation((dd/mm/yyyy ): **16.10.2012**
- (ii)** For Incremental innovation(period during which substantial incremental innovation has been made in the project)- Year of National e-Governance Award

9. Beneficiary of the Project :

I. Government Departments of Govt. of Bihar :

- 1. Rural Development Department
- 2. Planning and Development Department
- 3. Rural Works Department
- 4. Agriculture Department
- 5. Revenue and Land Reforms Department
- 6. HORTICULTURE MISSION

II. District Administration across State

III. Un-employed youth of State.